

**CITY OF ITHACA  
CITY COUNCIL MEETING  
July 16, 2024  
7:00 PM**

The regular meeting of the City of Ithaca City Council was called to order by Mayor Brett Baublitz at 7:00pm. and followed by the Pledge of Allegiance to the Flag.

Present were Mayor Brett Baublitz, Councilpersons James Andrew, Rob Endter, Alison Jerome and Rick Koppleberger. Staff present was City Manager Jamey Conn and City Clerk Cathy Cameron.

Additional staff present was Barb Fandell.

Absent were Councilpersons Clark Hubbard and Kristyn Roethlisberger.

Audience in attendance was Aaron Wendzel, Eric Leonard and Dave Rapacz.

**Moved by Koppleberger, second by Andrew to approve the minutes of the regular meeting held July 2, 2024. Motion carried.**

**Moved by Jerome, second by Koppleberger to excuse Councilpersons Clark Hubbard and Kristyn Roethlisberger due to illness. Motion carried.**

Mayor Baublitz asked for approval of the agenda and for any items to be removed from the Consent Agenda. Manager Conn requested to remove item 10a. Award of Bid: 2024 Water Main Improvements.

**Moved by Jerome, second by Koppleberger to approve the Agenda (as amended by removing item 10a. Award of Bid: 2024 Water Main Improvements) including the Consent Agenda. Motion carried.**

**Public Comment**

Mayor Baublitz asked for public comment. Gratiot County 911 Director, Dave Rapacz introduced himself to the council and spoke about the 911 Emergency Services Millage Proposal that is on the August 6<sup>th</sup> ballot.

**Consent Agenda**

**Moved by Koppleberger, second by Endter to approve the consent agenda items as listed:**

- **City Manager’s written report, which included updates and information on #B4 Foundation, Brush Pile, Hydrant Flush, Code Enforcement, Ax Michigan Tax and DPW Update.**
- **Claims submitted to the Ways and Means Committee by City Treasurer Fandell and recommended for payment: Accounts Payable Checks #49922-49964, 1029(A), and Payroll Checks #16940-16946, DD #2939-2952, EFT #1829, 1842-1845 as listed in the Check Register Book.**
- **Correspondence received was none.**

**Motion carried by Roll Call Vote:**

**Ayes: (5) Jerome, Koppleberger, Andrew, Endter, Baublitz**

**Nos: (0) None**

**Absent: (2) Hubbard, Roethlisberger**

**Committee/Department Reports**

Lt. Leonard reported on the quarterly activity of the Ithaca Unit covering April through June 2024. The monthly activity report for June was provided.

**Moved by Andrew, second by Endter to receive the Ithaca Unit 2nd Quarter 2024 verbal report and the June 2024 written report. Motion carried.**

Treasurer Fandell reported on the state of finances for the 4th Quarter of Fiscal Year 2023/2024. She reported that the FY23/24 budget for lead/copper inspection and replacement was estimated to be \$40,000 however, was exceeded in the amount of \$21,107.85. Treasurer Fandell requested that the 2024-2025 budget for the Grant Program Fund be amended to include a transfer out in the amount of \$60,000 to the Water Fund.

**Moved by Endter, second by Andrew to receive the Financial Report for the 4th Quarter of Fiscal Year 2023/2024 and place on file. Motion carried.**

**Moved by Endter, second by Andrew to amend the 2024-2025 Grant Program Fund and the Water Fund budgets by \$60,000 for the transfer of Lead/Copper line inspections/replacement as completed by the water department. Motion carried.**

**City Manager Comments**

Manager Conn inquired if Council had any questions on his written report. He reported that Code Officer Foster is doing an excellent job. Experiencing good results with property owners correcting code violations.

**Unfinished Business**

There was none.

**New Business**

Manager Conn presented Resolution 2024-20: DWSRF 2024 Water Main Improvements. A resolution to tentatively award a construction contract for water system improvements to The Isabella Corporation with a bid in the amount of \$2,374,738.00.

**Moved by Andrew, second by Jerome to adopt Resolution 2024-20: DWSRF 2024 Water Main Improvements.**

**Motion carried by Roll Call Vote:**

**Ayes: (5) Jerome, Koppleberger, Andrew, Endter, Baublitz**

**Nos: (0) None**

**Absent: (2) Roethlisberger, Hubbard**

Manager Conn presented Ordinance 2024-01: DWSRF 2024 Bond Ordinance. Water Supply System Revenue Bonds in the principal amount of not to exceed \$1,725,000.00 authorized by this Ordinance.

**Moved by Koppleberger, second by Andrew to adopt Ordinance 2024-01: DWSRF Bond Ordinance.**

**Motion carried by Roll Call Vote:**

**Ayes: (5) Koppleberger, Andrew, Endter, Jerome, Baublitz**

**Nos: (0) None**

**Absent: (2) Roethlisberger, Hubbard**

Clerk Cameron presented the request for delegates to be appointed to the MML Annual Meeting. She reported that Mayor Baublitz and Manager Conn have expressed interest in attending.

**Moved by Jerome, second by Koppleberger to appoint Mayor Baublitz as the delegate and Manager Conn as the alternate delegate to the MML Annual Meeting. Motion carried.**

**Public Comment**

Mayor Baublitz asked for public comments. There was none.

**Announcements**

Councilperson Endter reported on the Senior Center board meeting. Councilperson Andrew informed council of a resident's request to honor an individual.

**Moved by Koppkeberger, second by Andrew to adjourn. Motion carried.**

The meeting adjourned at 7:29pm.

*Approved 8-6-2024*

*Cathy Cameron*

Cathy Cameron, City Clerk